

Safe Schools Committee
March 13, 2017
6:00 p.m. ESC
MINUTES

Members Present: Theresa Prykowski, Josephine Charnock, Frank O'Donnell

Others Present: Dr. Dietrich, Pat McGee, Suzan Leonard, Scott Kennedy, Steve Skrocki, Chris Doerr

The meeting was called to order at 6:00 p.m.

The minutes of the January 9, 2017 committee meeting were approved 2-0
Approved: Josephine Charnock and Frank O'Donnell (Terry arrived after the vote)

Public Comment: None

Informational/Discussion Items:

We are pleased to announce that Chris Doerr is being recommended for the Coordinator of Emergency Planning & Safe Schools position. Chris brings a great deal of emergency planning knowledge and experience to this position.

A copy of the North Penn All Hazards Plan was distributed to each committee member.

The highlights of the plan include the following:

1. General structure of the plan which includes a Board Resolution approving the plan, purpose of the plan, record keeping of who has a copy of the plan, along with demographic-facility-local hazard information.
2. The next section details our mitigation and prevention strategies.
3. The next two sections describe our preparedness and response plans.
4. Finally, the last section of the plans deals with recovery after an incident has occurred.

Our action plan for the next few months include:

1. Board resolution formally adopting this plan.
2. Developing guidelines for setting up the building CERT teams
 - a. Provide training for the building teams
 - b. Coordinate annual emergency drill schedules
 - c. Distribute tabletop exercises to each school
 - d. Develop classroom emergency response guides
 - e. Schedule quarterly meetings with one representative from each building CERT team.

The committee discussed the following topics:

- Requiring all staff to wear identification badges in our buildings
- Identifying local hazards near each school
- Present an action plan with timelines to complete the next steps of the plan
- The Committee requested information about injury reports to be included in future meetings

New Business

- None

Other Business:

- None

Public comments:

- None

Summary of Items Recommended for Board Work Session and/or Action:

- No items were recommended.

Adjournment: The meeting adjourned at 6:28 p.m.

Next Meeting: May 8, 2017 at **6:00 PM** in the ESC